



# Annual Meeting Packet

## May 2026

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**LWV Appleton-Fox Cities Annual Meeting  
Thursday, May 21, 2026  
Girl Scout Headquarters**

Presiding: President Janice Quinlan  
Parliamentarian: Denise Fenton  
Recording Secretary: Deb Otteson

Welcome: Janice Quinlan  
Land Acknowledgment: Linda Bjella

Recognition of outstanding volunteers: Jacqui Klimaszewski

**Dinner**

**Business Meeting**

**Agenda**

Call to order

- A. Introduction and remarks from parliamentarian
- B. Adoption of the agenda
- C. Approval of 2025 Annual Meeting minutes
- D. Appointment of readers: 2026 Annual Meeting minutes

Action items

- A. Adoption: Public Safety local support positions
- B. Adoption: Recommended Study 2026-2027
- C. Nominating Committee report and election of new officers and board members
- D. Budget presentation and adoption

Reports

- A. President
- B. Action / Advocacy
- C. Communications & Technology
- D. Diversity, Equity, and Inclusion
- E. Events
- F. Finance Drive
- G. Financial Report, year to date 3/30/2026
- H. Membership
- I. Programs
- J. Voter Services

Advice to the board

Announcements

Adjournment

**LWV Appleton-Fox Cities Annual Meeting**  
**Minutes**  
**Thursday, May 22, 2025**  
**Girl Scout Headquarters**

Presiding: President Linda Bjella  
Parliamentarian: Denise Fenton  
Recording Secretary: Deb Otteson

- Welcome: Linda Bjella
- Land Acknowledgment: Gordon Lind
- Call to order *6:43 pm. Quorum present*
  - Introduction and remarks from parliamentarian
  - Adoption of the agenda *Linda Bjella asked that the agenda be changed to allow Advice to the Board to follow Announcements. Moved by Dottie LeClaire, seconded by Cindy Carter. All in favor, none opposed, no abstentions.*
  - Approval of 2024 Annual Meeting Minutes *Moved by Dottie LeClaire, seconded by Cindy Fallona. All in favor, none opposed, no abstentions.*
  - Appointment of readers of 2025 Annual Meeting minutes *Three readers appointed: Ute Kegel, Cindy Carter, and Zola Nimmer.*
- Bylaw changes presentation and adoption
  1. Articles I-III *Mandated changes from LWVUS*
  2. Article IX *Changed to reflect changes to how we are now collecting dues.*

*Motion to accept bylaw changes by Jan Quinlan, seconded by Mary Klasen. All in favor, none opposed, no abstentions.*
- Budget presentation and adoption *Patti Clark-Stoyke presented an overview of the proposed budget for 2025-2026. She explained the transition of the due structure, with dues going directly to LWVUS as of February 1, 2025. The dues are then dispersed to local Leagues with 33% for the national organization, 47% for the state organization, and 20% for our local organization. A motion to accept the budget made by Cindy Carter, Barb Kelly seconded. All in favor, none opposed, no abstentions.*
- Adoption: Consensus: Local Positions Review *A task force made up of Jan Quinlan, Linda Bjella, Nancy Jones, and April Savage reformatted the local positions to a narrative format instead of an outline. The positions were reviewed last year with a DEI and regional lens. These revisions received consensus in March and Board approval in April. Cindy Fallona motioned to accept the revisions and Renee Gralewicz seconded. All in favor, none opposed, no abstentions.*
- Nominating Committee report and election of new officers and board members *Sara Companik presented the slate from the nominating committee*

*(Sara Companik, chair, Cindy Fallona, and Jan Quinlan) with the following recommendations:*

- *President: Janice Quinlan (2025-2027)*
- *First VP Action: Nancy Jones (2025-2027)*
- *Secretary: Deb Otteson (2025-2027)*
- *Communication/Technology Director: Kathy Voigt (2025-2026)*
- *Membership Director: Linda Bjella (2025-2026)*
- *DEI Director: Kathie Kinnaman (2025-2027)*

*2026 Budget Committee: Karen Bachhuber, Barbara Kelly, Diane Putzer*

*2026 Nominating Committee: Cindy Fallona (chair), Jim Bowman, Terry Dawson*

*Dottie LeClaire moved to close nominations. A motion to adopt the list of nominees was moved by Dottie LeClaire and seconded by Cathy Thompson. All in favor, none opposed, no abstentions.*

- *Recognition of retiring Board Members Linda Bjella recognized Cindy Fallona for her work as Membership director and April Savage for her work as DEI Director. April will be continuing on the Board as an appointed Director. Jan Quinlan thanked Linda Bjella for her “servant leadership” as our League president. Linda was presented with a gift basket from the board.*
- *Board and Committee Reports The Committee reports were displayed on the boards around the perimeter of the meeting. The Board reports were included in the packets sent to members. President’s Report, Action / Advocacy, Communications/Technology, DEI, Finance Drive, Programs, Membership, Voter Services, Treasurer’s Report/Financial Year to 3/31/25*
- *Announcements Jan Quinlan announced that LWVUS launched Unite and Rise 8.5 on May 1, 2025: a fight to save our Democracy and reestablish the checks and balances in our government. What can each of us do to support this effort? Join postcard writing to representatives in government on the first Saturday of the month at the Appleton Public Library from 9-12. Look for emails from the local, state, and national Leagues. Call your representatives or visit their local offices. QR codes on hand outs have sample scripts.*

*Sara Companik announced the showing of the film Rights of Nature June 10 at 6pm at the Appleton Public Library.*

*The DEI Book Share is May 28 at Seth's Coffee Shop in Little Chute. The book to be discussed is Spell Freedom by Elaine Weiss.*

*Our League picnic is Thursday, June 12 at 5pm. It will be held at Thousand Island in Kaukauna.*

*Jeanne Roberts is nominated for president of the Wisconsin League Board. April Savage has been nominated as co-chair for the State League's Community Alliance Committee. Their terms are 2025-2027.*

*August 6 is the 60<sup>th</sup> anniversary of the Voting Rights Act and the 50<sup>th</sup> anniversary of section 203 which the LWV was instrumental in passing. There will be a gathering at the State Capitol rotunda to commemorate these Acts. We expect Diana Wynn, LWVUS President, to join us.*

- *Advice to the board*

*Beth English appreciates the newly formatted local support positions and all the work that went into the updates.*

*Jacqui Klimaszewski: It is critically important to support Unite and Rise 8.5. She suggested an ad hoc committee. Jan Quinlan invited members to write Unite & Rise on committee signup sheets if they would like to participate.*

*Ronna Swift reminded members to call their elected officials daily.*

*Jeanne Roberts: The pillars of the League are DEI and non-partisanship and we are not backing away from either. Those who accuse the League of partisanship are doing so for political reasons.*

*Linda Bjella: The League as an organization must focus on issues and stay away from criticism of individuals in government.*

*Helene Pohl: We need Civil Rights songs.*

*Cathy Thompson: Keep up the good work!*

- *Adjournment. Dottie LeClaire made a motion to adjourn, Cindy Carter seconded. The meeting adjourned at 8:02pm.*

*Respectfully submitted,*

*Deb Otteson  
Secretary*

## **Public Safety Committee Final Report**

**submitted by April Savage and Karen Pfefferle, Public Safety Study Co-chairs**

Ada Hall, April Savage, Cindy Fallona, Deb Otteson, H el ene Pohl, Jan Quinlan, Jan Smith, Jean Janes, Karen Pfefferle, Linda Bjella and Mary Klasen formed the 2024-2026 Public Safety Committee. We divided into two subcommittees and:

- conducted 39 interviews
- toured Outagamie County jail and Command Center
- attended treatment court, finance meetings, a victim impact circle
- published 5 newsletter articles, each with a call to action
- presented a [program](#) in January on our findings

The resulting positions are included below, for your consideration for adoption. These are based on the [consensus questions](#) presented on March 2, 2026, and have been [approved](#) by the board on April 1st, 2026.

The work from this committee will continue to grow once adopted. The January program will be refined and presented to organizations across the Fox Cities. We will continue to listen, learn and amplify the resources and address unmet needs, specifically by creating more connection in the areas most lacking such as reentry and recovery. If you are interested in continuing this work through Court Watch, ESTHER, Reentry or Recovery Coalition, or Martha's Manor, please reach out to Karen Pfefferle directly.

### **Public Safety Support Positions (proposed)**

The League of Women Voters Appleton-Fox Cities believes the criminal justice system should be just, equitable, and transparent. The criminal justice system should foster public trust throughout the entire process, from the first contact with a law enforcement officer through post-incarceration. To achieve this, we support community-wide collective impact across the following three main pillars:

#### Increase Public Safety And Well-Being

- To reduce crime and violence, there should be community-supported and comprehensive investment in underserved and impoverished communities. Law enforcement agencies should work with community organizations to develop policies and strategies to promote public safety and reduce incarceration. To achieve this, we support:
  - Creating a third-party independent entity to review grievances filed against law enforcement
  - Prioritizing rehabilitation over punishment, focusing on mental health and substance use treatment programs that are adequately staffed and funded
  - Expanding eligibility for Treatment Alternative and Diversion programs, including for crimeless revocation and individuals with less serious violent offenses
  - Bridging the gap between jail and the community through re-release treatment options, a network of adult transition centers, and mentorship by certified peer specialists, which are much more cost-effective than incarceration

- We believe well-being and strong mental health foster public safety. In rural, urban, and suburban areas across the United States, mental health needs are not being met. The Fox Cities spans three counties and comprises multi-sized municipalities. To better meet the mental health needs in the Fox Cities, we believe county, municipal, and government-funded service agencies should work together. To achieve this, we support:
  - Creating funding, resources, and space for regional treatment centers that provide coordinated, comprehensive, multiservice processes and facilities. Examples include Regional Crisis Stabilization Centers and Regional Crisis Urgent Care and Observation Centers
  - Communicating critical consumer care and unique medical needs while being careful to protect privacy, as governed by [HIPAA](#) and other widely-recognized privacy standards. This would include but is not limited to mental health providers, county human services agencies, law enforcement agencies and criminal justice/courts.

### Build Trust And Legitimacy

- Policing should protect and promote the dignity of all. Building trust and nurturing legitimacy on both sides of the police/citizen divide is foundational to positive relationships. Policing practices should promote safety for both law enforcement officers and the communities they serve. To achieve this, we support:
  - Law enforcement hiring practices that prioritize communication skills, empathy, and ability to connect with people across socioeconomic, religious, racial, ethnic and cultural groups.
  - Mandatory and routine de-escalation training for all law enforcement officials.
  - Mandatory and routine training on mental health and addiction for prosecutors, defense attorneys, judges, court personnel, law enforcement, and jail personnel.

### Balance Civil Liberties and Privacy

- Government agencies need to build and utilize comprehensive, publicly accessible, continually updated data dashboards that reflect accurate demographic and equity data when setting policy and strategy. To achieve this, we support:
  - Law enforcement, government agencies, and community groups sharing vetted data, resources, and best practices across jurisdictional boundaries
  - Interagency data-sharing balanced with public security protection to build community trust and develop policy
  - Assessing all program funding periodically for impact and to ensure just service for all individuals
  - Standardizing evidence-based practices governing law enforcement and criminal justice groups that promote consistent, fair, and equitable decision-making
  - Model policies and best practices for law enforcement using current technology-based community engagement that increases trust and access
  - Balancing the need for in-person services with the use of technology (e.g. video conferences, AI translation)
  - The right to protect personal data from unlawful investigation, security risks, hacking and selling data

## **Recommended Local Study for 2026-2027**

Submitted by LWV-Appleton-Fox Cities Board following Lively Issues meeting

A new study "Technology" will examine our existing positions on governments' and other public agencies' use of technology while exploring issues around emerging technologies.

Technology and Civil Liberties:

- We scratched the surface of civil liberties and technology in the realm of public safety
- Evolving very quickly, and impacts are far reaching. Technology has become integral to our community and daily lives

The scope of the study **may include** the following:

- Use of technology and surveillance in public safety
- Artificial Intelligence and its use in public administration, education, etc.
- Data Centers, their benefits, challenges and drawbacks, non-disclosure agreements, including their use of environmental resources
- Data collection, public dissemination, and privacy concerns
- Technology as it relates to transportation: self-driving automated cars, e-bikes, etc.
- Cybersecurity and cybercrimes
- Environmental modelling and the use of AI
- Ethics

## **Nominating Committee Report**

**submitted by Cindy Fallona, Chair, Jacqui Klimaszewski, Linda Bjella, Jim Bowman, Terry Dawson**

The Nominating Committee submits the following recommended slate of officers, directors and committees:

- 2nd Vice-President Voters Service: April Savage (2026-2028)
- Treasurer: Patti Clark-Stojke (2026-2028)
- Program Director: Cindy Fallona (2026-2028)
- Communication and Technology Director: Kathy Voigt (2026-2027)

2027 Budget Committee: Karen Bachhuber, Diane Putzer, Sara Companik

2027 Nominating Committee: Jacqui Klimaszewski, chair, Sue Abrahamson, Jan Smith

Continuing Board members:

- President: Janice Quinlan (2025-2027)
- First VP Action: Nancy Jones (2025-2027)
- Secretary: Deb Otteson (2025-2027)
- DEI Director: Kathie Kinnaman (2025-2027)
- Membership Director: Linda Bjella (2025-2027)

**Budget Notes 2026-27**  
**submitted by Treasurer, Patti Clark-Stojke**

Thank you to Karen Bachhuber, Barb Kelly, Diane Putzer, and Jan Quinlan for serving on the budget committee with me. Karen, Barb, and Diane have reviewed the past year's transactions to verify the financial documentation tied back to our bank statements and have not found any irregularities in the financial documentation. If you have any questions regarding the financial reports or budget, please contact me at [treasurer@lwwappletonfoxcities.org](mailto:treasurer@lwwappletonfoxcities.org).

**Budget Comments:**

- This is the first budget that reflects net membership dues under the new LWVUS transformation process. We had one final assessment accrued from 7/1/24 to 2/1/25 to the LWVWI (State PMA) and the LWVUS league (National PMP) which total was 8711.00.
- Effective February 1, 2025, the LWVUS began collecting member dues and then transmits a portion of the total dues to LWVWI and our local chapter. Now, if members are renewing at the sponsoring level they need to initiate two transactions – JOIN for \$75, this directs to LWVUS, and DONATE \$75 so these additional funds stay 100% within our chapter.
- Membership dues entered through the new LWVUS portal are divided into 33% for the national organization, 47% for our state organization, and 20% for our local organization. Credit card payments incur a 9.3% processing fee per transaction, which is deducted from our local portion of the membership dues. Dues paid by personal check are submitted to the LWVUS with no fees as it is an ACH transfer. Fees are also applied to electronic donations whether they go through the new portal or if a member donates through our website. Fees when using our website consist of 3.3% for credit card transactions, 2% for PayPal transactions. Donations received by check do not incur any transaction fees.
- Budgeted member donations are estimated to be \$16,500.00 and include the sponsoring level donations as well as the aspirations for our Annual Spring Fund Drive.
- Our local chapter has developed robust Unite & Rise efforts and has a new line item in our budget. Significant efforts continue to develop on a National, State, and local level. We will allocate \$2000.00 to our local efforts that focus on the constitutional crisis at hand. Unite & Rise 8.5 aims to build a movement of 8.5 million individuals to unite and rise up against the anti-democratic actions of this administration.
- Our Summer Picnic will transition to a Fall Gathering with an expense allocation of \$400.
- We allocate \$1600 for liability insurance which covers officers, members, and volunteers as well as cyber security and our office contents. After extensive research into providers and services, the LWVAFC selected a new insurance provider, West Bend Insurance.
- The rent on our office space, mentioned above, is \$4,200 annually (\$350/month).
- Technology expenses include \$500/year to Club Express for our website platform. We contract locally with Coalesce Marketing & Design to manage our website for an anticipated 45 hours per year (\$5000/year). Zoom services for hybrid meetings incur \$350/year. Last, we have allocated \$200 for unanticipated technical needs. Major changes for technology expenses: CyberSecurity insurance has been added thus eliminating the need for event management costs initially pursued during Covid years (-\$1000/year). Also, we no longer see a need for a HotSpot/remote internet access device and have cancelled that device with Boost Mobile (-\$600/year).
- We are anticipating an increase in support for the ClubExpress legacy website editor ending in October. This will require additional support from Coalesce to assist us with the Website Editor upgrade process.
- The line item “spending from checking” is the amount expected to be needed from the cash reserves to support the budget. We have rarely used transfers in the past.

**2026-2027  
Annual Budget -Expenses**

	A	B1	BU	BW	B2	BY	BZ	C	CB
1	League of Women Voters Appleton						Actual		Proposed
2			2024-25	2024-25		2025-26	YTD 7-1-2025 to		2026-27
3			Budget	YTD Final		Budget	03-28-2026		Budget
4	<b>INCOME</b>								
5	Dues								
6	Membership Dues		\$ 8,250.00	\$ 8,955.47		\$ 1,950.00	\$ 3,132.89		\$ 2,500.00
7	this is what was Open Door membership		\$ 250.00	\$ 179.00		\$ 125.00	\$ -		
8	this is what was Second in Household membership		\$ 2,400.00	\$ 385.00		\$ -	\$ -		
9	this is what was Student membership		\$ 385.00	\$ 20.00		\$ -			
11	Other Reimbursement			\$ 21.00			\$ 120.00		
12	Sponsoring donations during membership dues			\$ 2,325.00			\$ 2,208.10		\$ 1,500.00
13	Donations		\$ 7,500.00	\$ 10,461.32		\$ 10,400.00	\$ 9,411.83		\$ 12,500.00
14	Non-member Donations/Grants (no designation)		\$ 500.00	\$ 1,000.00		\$ 2,000.00	\$ 50.00		
15	Event Income								
16	1. HoliBrunch		\$ 2,000.00	\$ 1,690.00		\$ 2,500.00	\$ 2,238.02		\$ 2,500.00
17	2. Silent Auction					\$ 1,000.00	\$ 2,190.67		\$ 2,000.00
18	Annual Meeting		\$ 1,400.00	\$ 1,530.00		\$ 1,500.00			\$ 2,500.00
20	Other Income								
21	1. Interest		\$ 400.00	\$ 517.17		\$ 400.00	\$ 130.88		\$ 200.00
22	2. Transfer from Savings (CD) to Checking, if needed		\$ 7,500.00	\$ 2,500.00		\$ 5,000.00	\$ 5,000.00		
23	3. Fundraising/Tips		\$ 1,500.00				\$ 87.00		\$ -
24	4. Merchandise Sales		\$ 300.00	\$ 546.00		\$ 250.00	\$ 315.76		\$ 400.00
31	(Spending from Checking)		\$ 4,025.00	\$ 426.23		\$ 8,000.00	\$ 3,728.15		\$ 6,085.00
32	In Kind - not in totals								
33	<b>TOTAL INCOME</b>		<b>36,410.00</b>	<b>30,556.19</b>		<b>33,125.00</b>	<b>28,613.30</b>		<b>30,185.00</b>
34									
35									
36	League of Women Voters Appleton								
37			2024-25	2024-25		2025-26	YTD 7-1-2025 to		2026-27
38			Budget	YTD		Budget	3-5-2026		Proposed
39	<b>EXPENSES</b>								
40	Board and Committees								
41	1. Fund Raising		\$ 500.00	\$ 204.20		\$ 500.00			\$ 500.00
42	2. Membership		\$ 600.00	\$ 201.30		\$ 600.00	809.39		\$ 800.00
43	3. President		\$ 250.00			\$ 250.00			\$ 250.00
44	4. Board		\$ 100.00			\$ 100.00			\$ 100.00
45	5. Merchandise								
46	Communication								
47	1. Newsletter/Publicity		\$ 200.00	\$ 63.42		\$ 200.00			\$ 200.00
49	Delegates, Travel & Workshop								
50	1. State Annual Meeting		\$ 1,000.00			\$ 1,000.00			\$ 1,000.00
51	2. National Convention		\$ -			\$ 4,000.00			\$ -
52	3. Workshops		\$ 250.00						
53	4. Committee Travel		\$ 250.00						
54	Educational Activity								
55	1. Programs		\$ 1,000.00	\$ 1,288.68		\$ 250.00	608.99		\$ 500.00
56	2. Voter's Service (Registration, Vote 411, SignUpGenius)		\$ 3,000.00	\$ 1,267.95		\$ 3,000.00	1,826.47		\$ 3,500.00
57	3. DEI		\$ 100.00	\$ -		\$ 100.00			\$ 100.00
58	4. Unite and Rise/Legislative Action		\$ 200.00	\$ -		\$ 200.00	583.02		\$ 2,000.00
59	5. Archive/Membership Legacy Project		\$ 200.00			\$ 200.00			\$ 200.00
61	6. Study Activities		\$ 200.00			\$ 200.00			\$ 200.00
63	Technology Expenses								
64	1. Club Express - ongoing		\$ 400.00	\$ 375.34		\$ 500.00	280.00		\$ 500.00
66	2. Websites (Webcitz hosting + Aplus.net domain names)		\$ 200.00	\$ 117.48		\$ 250.00	112.44		\$ 150.00
67	3. Zoom		\$ 300.00	\$ 319.15		\$ 350.00	226.80		\$ 350.00
68	4. Event Management (website security) CYBER SECURITY		\$ 1,000.00	\$ -		\$ 1,000.00			
69	5. WiFi-Boost Mobile		\$ 600.00	\$ 480.00		\$ 600.00	360.00		
70	6. Club Express/Coalesce		\$ 6,000.00	\$ 6,897.99		\$ 6,000.00	700.00		\$ 5,000.00
71	7. Misc technology		\$ 200.00			\$ 200.00			\$ 200.00
72	Event Expenses								
73	1. Holiday Brunch		\$ 2,000.00	\$ 1,875.38		\$ 2,500.00	2,939.38		\$ 2,500.00
74	2. Annual Meeting		\$ 1,400.00	\$ 2,860.56		\$ 1,500.00	280.00		\$ 2,500.00
76	3. Making Democracy Work Award		\$ 500.00	\$ 210.00		\$ 500.00	194.35		\$ 500.00
77	4. Summer/Fall Gathering		\$ 300.00	\$ -		\$ 300.00	119.22		\$ 400.00
78	5. Libations w/the League/LWV AFC Anniversary								\$ 300.00
79	Financial Support for League								
80	1. Lake Michigan Interleague		\$ 60.00				53.00		\$ 60.00
81	2. (Previously State PMA/see 2026 below)		\$ 3,400.00	\$ 3,495.00		\$ -			\$ -
82	3. Previously National PMP) Local Checks sent to LWV US		\$ 3,700.00	\$ 3,952.00			525.00		\$ -
83	Women's Action Coalition - Membership Fee		\$ 250.00	\$ 50.00		\$ 250.00			\$ 50.00
85	Operating Costs								
86	1. Corporate Filing Fee (fed + state)		\$ 25.00	\$ -		\$ 25.00	-		\$ 25.00
87	2. General Supplies		\$ 500.00	\$ 138.35		\$ 500.00			\$ 500.00
88	3. Insurance		\$ 1,500.00	\$ 1,461.00		\$ 1,600.00	1,592.00		\$ 1,600.00
89	4. PayPal/Square/Stripe Fees		\$ 400.00	\$ 514.16		\$ 500.00			\$ 500.00
90	5. Post Office Box		\$ 275.00	\$ 256.00		\$ 300.00	268.00		\$ 300.00
91	6. Postage		\$ 500.00	\$ 87.60		\$ 500.00	107.80		\$ 250.00
92	7. Bank and Service Fees		\$ 50.00	\$ 0.63		\$ 50.00			\$ 50.00
93	8. Fundraising Return Envelopes		\$ 500.00			\$ 500.00			\$ 500.00
94	9. Merchandise Expenses		\$ 300.00	\$ 240.00		\$ 400.00	166.44		\$ 400.00
95	10. Transfer from Checking to CD/Investment					\$ -	5,000.00		
96	11. Rent		\$ 4,200.00	\$ 4,200.00		\$ 4,200.00	3,150.00		\$ 4,200.00
98	<b>** In Kind</b>								
99	<b>TOTAL EXPENSES</b>		<b>\$ 36,410.00</b>	<b>30,556.19</b>		<b>\$ 33,125.00</b>	<b>\$ 19,902.30</b>		<b>\$ 30,185.00</b>
100									
101									
102						YTD Difference	-		-
103	Pay Structure prior to 2/1/2025 -State PMA		\$ 3,400.00	\$ 3,495.00		3,400.00	4,215.00		\$ -
104	Pay Structure prior to 2/1/2025 - National PMP		\$ 3,700.00	\$ 3,952.00		3,700.00	4,496.00		\$ -
105	<b>TOTAL PMA+PMP Dues owed to state and national</b>		<b>\$ 7,100.00</b>	<b>\$ 7,447.00</b>		<b>\$ 7,100.00</b>	<b>\$ 8,711.00</b>		<b>\$ -</b>